



County Offices
Newland
Lincoln
LN1 1YL

20 October 2021

Overview and Scrutiny Management Board

A meeting of the Overview and Scrutiny Management Board will be held on **Thursday, 28 October 2021 at 10.00 am in the Council Chamber, County Offices, Newland, Lincoln LN1 1YL** for the transaction of the business set out on the attached Agenda.

Yours sincerely

A handwritten signature in cursive script that reads 'Debbie Barnes'.

Debbie Barnes OBE
Chief Executive

Membership of the Overview and Scrutiny Management Board (11 Members of the Council and 3 Added Members)

Councillors R B Parker (Chairman), T Smith (Vice-Chairman), B Adams, Mrs J Brockway, P M Dilks, R J Kendrick, C S Macey, C E H Marfleet, N H Pepper, E W Strengeiel and R Wootten

Added Members

Church Representative: Reverend P A Johnson

Parent Governor Representatives: Mrs M R Machin and Miss A E I Sayer

**OVERVIEW AND SCRUTINY MANAGEMENT BOARD AGENDA
THURSDAY, 28 OCTOBER 2021**

Item	Title	Pages
1	Apologies for Absence/Replacement Members	
2	Declarations of Interest	
3	Minutes of the meeting held on 30th September 2021	5 - 14
4	Announcements by the Chairman, Executive Councillors and Chief Officers	
5	Consideration of Call-Ins	
6	Consideration of Councillor Calls for Action	
7	Approval to Award a Contract for Lincolnshire County Council's Mobile Voice and Data Services	To Follow
	<i>(To receive a report from John Wickens, Assistant Director - IMT and Enterprise Architecture, which invites the Overview and Scrutiny Management Board to consider a report regarding the approval to award a contract for Lincolnshire County Council's Mobile Voice and Data Services which is due to be considered by the Executive Councillor for Highways, Transport and IT between 1 and 5 November 2021. The views of the Board will be reported to the Executive Councillor as part of his consideration of this item)</i>	
8	Health and Safety Annual Report 2020-21	15 - 32
	<i>(To receive a report from Fraser Shooter, Health and Safety Team Leader, which provides an overview of key achievements, activities and statistics across all Directorates related to Lincolnshire County Council's compliance and implementation of Health and Safety legislation and its statutory duties)</i>	
9	Covid-19 Update	To Follow
	<i>(To receive a report from Michelle Andrews, Assistant Director – Corporate Recovery, which provides an update on Covid-19 in Lincolnshire)</i>	
10	Scrutiny Committee Work Programmes	33 - 50
	<i>(To receive a report which sets out the work programmes of the Children and Young People and Public Protection and Communities Scrutiny Committee's; and in accordance with the Board's agreed programme)</i>	

ITEMS FOR INFORMATION ONLY

- 11 Overview and Scrutiny Management Board Work Programme**
(To receive a report which enables the Board to note the content of its work programme for the coming year)

51 - 64

Democratic Services Officer Contact Details

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Please note: for more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting

- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details set out above.

Please note: This meeting will be broadcast live on the internet and access can be sought by accessing [Agenda for Overview and Scrutiny Management Board on Thursday, 28th October, 2021, 10.00 am \(moderngov.co.uk\)](#)

All papers for council meetings are available on:
<https://www.lincolnshire.gov.uk/council-business/search-committee-records>



**OVERVIEW AND SCRUTINY MANAGEMENT
BOARD
30 SEPTEMBER 2021**

PRESENT: COUNCILLOR R B PARKER (CHAIRMAN)

Councillors T Smith (Vice-Chairman), P M Dilks, R J Kendrick, C S Macey, C E H Marfleet, N H Pepper and R Wootten

Added Members

Church Representative:

Parent Governor Representatives:

Councillors M J Hill OBE and attended the meeting as an observer

Councillor M A Whittington also attended the meeting as an observer via Microsoft Teams.

Officers in attendance:-

Andrew Crookham (Executive Director Resources), Simon Evans (Scrutiny Officer), Tracy Johnson (Senior Scrutiny Officer), Daniel Larkin (Policy Officer), Emily McMonagle (Policy Officer) and Simon Evans (Health Scrutiny Officer), Nigel West (Head of Democratic Services and Statutory Scrutiny Officer) and Emily Wilcox (Democratic Services Officer)

Officers in attendance via Microsoft Teams:-

James Drury (Executive Director Commercial), Donna Fryer (Head of Portfolio and Resources, IMT), Sue Maycock (Head of Finance (Corporate)), Karen Tonge (Treasury Manager), John Wickens (Assistant Director - IMT and Enterprise Architecture)

44 APOLOGIES FOR ABSENCE/REPLACEMENT MEMBERS

Apologies for absence had been received by Councillor B Adams, Councillor Mrs J Brockway, Councillor E W Strengeil and Alex Sayer (Parent Governor Representative).

It was reported that, under Regulation 13 of the Local Government Committee and Political Groups) Regulation 1990, Councillor R A Wright was replacing Councillor E W Strengeil for this meeting only.

It was noted that the Chief Executive had also sent her apologies.

**OVERVIEW AND SCRUTINY MANAGEMENT BOARD
30 SEPTEMBER 2021**

45 DECLARATIONS OF INTEREST

There were no declarations of interest.

46 MINUTES OF THE MEETING HELD ON 26 AUGUST 2021

RESOLVED:

That minutes of the meeting held on 26 August 2021 be approved as a correct record and signed by the Chairman.

47 ANNOUNCEMENTS BY THE CHAIRMAN, EXECUTIVE COUNCILLORS AND CHIEF OFFICERS

The Chairman announced that he had attended the last meeting of the Executive on 7 September 2021 to present the Board's comments on the Revenue and Capital Budget Monitoring Reports for Quarter 1, highlighting the Board's recognition of the cost pressures in relation to the capital programme due to supply issues, labour shortages and increased costs. The Executive acknowledged that labour shortages in particular were likely to result in some major pressures for the Council and there was a need to examine what mitigating circumstances there were and if the Council would need to do some things differently. A potential risk identified by the Executive for the Council was the shortage of HGV drivers who also doubled up as gritter drivers during winter. The Chairman also highlighted the Board's interest in further examining the forecasted overspend in Fire and Rescue due to long term sickness and the Chief Executive had advised that she had agreed for more detailed work to be carried out in relation to the sickness absence rates and to examine how Fire and Rescue could be supported to reduce its sickness absence.

The Board was advised that within the CIPFA Code of Practice for Treasury Management, which was adopted in the Financial Regulations in the Council's Constitution, it was recommended that all those involved in Treasury Management are suitably trained, including Members. Treasury Management training was therefore being arranged for members of the Board for November. An appointment would be sent out in due course.

48 CONSIDERATION OF CALL-INS

None had been received.

49 CONSIDERATION OF COUNCILLOR CALLS FOR ACTION

None had been received.

50 UPDATE ON IMT SERVICES - PROJECT PORTFOLIO

Consideration was given to a report by the Head of Portfolio and Resources – IMT, which provided an update on progress on highlighted projects being commissioned through IMT.

Overall Serco had performed well for the period and had achieved 100% of their targets for their set KPI's from February to September with the exception of IMT_KPI_11 which had not met the target in August 2021 due to mitigating circumstances.

The Head of Portfolio and Resources – IMT was pleased to report that there were no projects currently at red status, and only one project at amber status, which was IMT -485-2006 – Civica CRM Integration. IMT continued to work with Legal Services and a plan had been put in place to migrate legal services staff to their new case work solution.

The Board was advised that there had been an increase in activity within project work as the Council entered the recovery phase of Covid-19.

The Board considered the report and during the discussion the following points were noted:

- Concerns were raised about the detail of the case management system that had been installed as part of the Civica CRM Integration within Legal Services following some initial miscommunications as to whether the system would work using the current desktop system. Members were reassured that testing had now been carried out and a plan was in place to resolve the issues, which involved moving colleagues to Modern Desktop Management with Microsoft 365. It was hoped that the work would be completed by November 2021. It was agreed that a further progress report be circulated to the Board along with the Leader of the Council. Going forward, officers felt it was important to ensure that they were adequately resourced and could meet the demands of the service following an increase in projects.
- Officers were looking at potential contract options as the Council approached the end of its contract extension with Serco.
- The Board wished to be kept up to date with any projects or areas of concern within IMT. The Assistant Director – IMT and Enterprise Architecture suggested that the Board be updated on the progress and detail of the IMT strategy.

RESOLVED:

That the report be noted.

51 TREASURY MANAGEMENT PERFORMANCE QUARTER 1 TO 30 JUNE - 2021/22

Consideration was given to a report by the Treasury Manager, which invited the Board to note the Treasury Management Performance for Quarter 1 to 30 June 2021/22 and pass on any comments to the Executive Councillor for Resources, Communications and Commissioning.

The Board was advised that interest rates had remained low as had been forecasted in the strategy; long term rates were at their lowest point at the end of August and the first forecast of short term base rate was now forecast to be in June 2023.

**OVERVIEW AND SCRUTINY MANAGEMENT BOARD
30 SEPTEMBER 2021**

The recent inflationary pressure had seen markets predict an increase in short term base rate as early as February 2022.

The Council's cash balances remained high and the borrowing requirement was estimated to be around £90m.

The Executive Director – Resources made reference to the work that was on-going around the Chartered Institute of Public Finance and Accountancy (CIPFA) Treasury Management code of practice and Prudential Code, and confirmed that the changes in the codes would have minimal impact on the borrowing and investment operations of Lincolnshire County Council.

Members were encouraged to attend the Treasury Management training event organised for November 2021 that would ensure members were adequately trained and well skilled when considering treasury management information. This being a new requirement of the new CIPFA Treasury Management Code.

Members considered the report and during the discussion the following points were noted:

- The way in which the market was reacting to a potential increase in interest rates provided possible opportunities for the Council to secure long term investments at higher rates over benchmark levels. It was part of usual treasury management practices to assess the market and take advantage of advice where possible.
- Providing local authorities could demonstrate they had practiced good governance and risk management when undertaking investments for commercial activities, there should be minimal impact as a result of the changes to the CIPFA code of conduct. CIPFA and the Government were aiming to target authorities which were carrying out high risk activity purely to create a return.
- The Board suggested that commercial investments within local authorities must provide an added benefit for local areas, such as investing in jobs or wealth creation.
- There was much uncertainty surrounding the Government's budget announcement, with efficiencies expected. The Executive Director – Resources informed the Board that following the recent announcements around social care reform, it was understood that there would be potential flexibilities within the adult care precept as well as potential for a review on business rates resets, which Lincolnshire County Council relied on heavily.
- The Leader of the Council echoed the comments made by the Executive Director – Resources. It was likely that savings would need to be made within the Council. For rural counties the reintroduction of highways maintenance funding was important as it had been cut this year creating additional budgetary pressures. It was hoped that a further announcement on what would be included within the Budget would be made by the end of the calendar year.
- Members emphasised the need for fairer funding for rural counties and were disappointed to hear the rumours that the fairer funding deal was likely to be deferred.

- The Treasury Management Strategy for borrowing and investments was set according to budget levels. Borrowing to other Local Authorities fell under the Council's Investment Policy within the Strategy and was not directly related to the budget settlement.

RESOLVED:

- 1) That the report be noted;
- 2) That a summary of the comments be passed on to the Executive Councillor for Resources, Communications and Commissioning.

52 PROPOSALS FOR SCRUTINY REVIEWS

Consideration was given a report by the Head of Democratic Services Officers and Statutory Scrutiny Officer which invited the Board to consider an evaluation of all of the potential topics for scrutiny reviews that had been identified and to agree which reviews should be undertaken by the Council's two Scrutiny Panels.

Members were invited to agree topics for future scrutiny reviews to be undertaken by the Scrutiny Panels and to agree the draft terms of reference for the scrutiny reviews subject to a final version being agreed with the Chairman and Vice Chairman of the Board.

The proposed topics were

- Lincolnshire Agricultural Sector support
- Town Centre Improvements
- Capital Programme Planning
- Young Carers
- Restoring Family Relationships
- Recycling Rates in Lincolnshire
- Traffic Speed Management Review in Lincolnshire
- Community Engagement
- Increased numbers of Domestic Abuse during the Covid-19 Pandemic – support available to individuals

A priority matrix had been set out at Appendix A.

Members considered the report and during the discussion the following points were noted:

- The Board nominated Lincolnshire Agricultural Sector support as a topic for review for a number of reasons, including the rise in mental health issues and labour shortages within the agricultural sector.

- One Member questioned whether it was the right time to further investigate the issues within the sector given that it was heavily led by changes from central Government.
- Support was given to the topic of town centre improvements as it was seen as an opportunity to stimulate employment and open town centres up to younger generations.
- The Policy Advisor agreed to circulate the criteria for comparing urban and rural areas.
- It was suggested that the Council had a responsibility to help young people in Lincolnshire, particularly given the impact of the pandemic. Therefore it was proposed that young carers be considered as a topic.
- It was suggested that officers begin to consider possible topics for the reviews due to commence in April 2021 to ensure reviews could begin in a timely manner.
- It was emphasised that the future of town centres was closely linked to the demographic future of an area. It was proposed that this be reflected within the terms of reference for that topic.
- Boston Borough Council and North Kesteven District Council had recently started to collect separate paper and card recycling. It would take some time for the results of the new collections to be clear and therefore it was suggested that the topic of 'recycling rates in Lincolnshire' was not appropriate at this time.
- It was requested that quantitative data for each potential topic be provided for the next report.

It was proposed and seconded that the Town Centre Improvements and Lincolnshire Agricultural Sector Support be selected as the topics for the scrutiny panels.

It was agreed that the terms of reference for town centres include the concept of stimulating new business and a focus on reviving retail outlets be the main focus.

For agriculture, the focus should be on carbon neutral and green farming with funding links to provide business opportunities within the sector to stimulate growth.

The terms of reference were to be amended to reflect the comments made by the Board.

It was agreed that Scrutiny Panel A would investigate the topic of Town Centre Improvements, and Scrutiny Panel B would investigate the topic of Lincolnshire Agricultural Sector Support.

RESOLVED:

- 1) That Town Centre Improvements and Lincolnshire Agricultural Sector Support be agreed as the topics for future scrutiny reviews to be undertaken by the Scrutiny Panels.

- 2) That the draft terms of reference for the scrutiny reviews be agreed, subject to the suggested amendments and subject to a final version being agreed with the Chairman and Vice Chairman of the Board.

53 SCRUTINY COMMITTEE WORK PROGRAMMES

Consideration was given to a report by the Chairman of the Adults and Community Wellbeing Scrutiny Committee, which provided an update on the work carried out by the Committee.

It was noted that there had been one change to the printed work programme - the recommissioning of the Carers Support Service was now expected on 1 December, with an Executive Councillor decision shortly afterwards.

A one hour training session for Committee members on the Care Act had been scheduled for 20 October, at the conclusion of the Committee's formal meeting.

The Board was advised that on 7 September 2021, the government published 'Build Back Better – Our Plan for Health and Social Care'. In addition to funding for the NHS to reduce its waiting list, this document included a number of proposals for adult social care. More would be reported to the Committee once they had been published.

The Committee had also agreed to set up a working group to look into high levels of sugar consumption and the impact this had on the health and obesity rates in adults.

Members were invited to ask questions, in which the following points were noted:

- It was suggested that the working group could also work with children's service on the impact on sugar consumption in children and how this then led to health issues as adults.
- The Adults and Community Wellbeing Scrutiny Committee worked to identify key areas which were causing concerns in relation to death and ill health rates in adults.
- Reducing the number of people who smoked within the county was led by One You Lincolnshire who were proactive in promoting their support for the topic. One You Lincolnshire provided regular updates to the Committee.

Consideration was then given to a report from the Chairman of the Health Scrutiny Committee for Lincolnshire which provided an update on the work of the Committee.

The Board was advised that the local NHS was due to launch its consultation on the Lincolnshire Acute Services review, which proposed major changes to four service areas. These four services were:

- the development of a centre of excellence for Orthopaedic Surgery;
- the development of a centre of excellence for Stroke Services;
- an urgent treatment centre at Grantham Hospital, in place of the current A&E department; and

- the introduction of community as well as acute medical beds at Grantham.

As a key role for the Committee was responding to NHS consultations, the consultation would form a major element of the Committee's work programme over the coming four months. The Committee would also get the benefit of feedback to the consultation, meaning that the Committee planned to finalise its response on 19 January. The Committee would also be asked on 13 October to establish one or more working groups to consider the detail of each of the four proposals and their rationale.

The Board was also advised that there was an important item on GP services scheduled for the meeting on 13 October, where in addition to the Medical Director of the Lincolnshire Local Medical Committee, the Committee was planning to receive a report on how the Clinical Commissioning Groups (CCGs) managed and supported GP practices.

Other changes to the work programmes included rescheduling dental services and nuclear medicine to 10 November, and Continuing Health Care and the East Midlands Ambulance Service from 10 November to 15 December.

Members were invited to ask questions, in which the following points were noted:

- The Chairman of the Health Scrutiny Committee for Lincolnshire shared the disappointment of some Members on the decision not to fully re-open A&E at Grantham Hospital. The Committee would have the opportunity to review decisions and build in the views of residents in the consultation. It was noted that there was the possibility of obtaining capital grants and it was hopeful that there would be some reconfiguration of the hospital site in future, including the possibility of a new hospital.
- The Board emphasised the importance of Patient Participation Groups (PPGs) to ensure that residents' voices were being heard. It was suggested liaising with Lincolnshire CCG to encourage GP surgeries to advertise and get participants.
- The Committee received regular updates on the impact of Covid-19 on the NHS, including a backlog of other services. Cancer Care had been impacted significantly and the Committee was working with NHS colleagues to push for improvements wherever possible. The Committee would not consider individual cases but would investigate if there was a trend in a certain area.
- It was suggested that the Committee investigate the PPG system to see if was fit for purpose or could better link information as currently PPGs only benchmarked against their own information rather than against other GPs within or outside of their GP group.

RESOLVED:

That the Board's satisfaction be recorded with the activity undertaken since June 2021 by:

- (a) the Adults and Community Wellbeing Scrutiny Committee; and
- (b) the Health Scrutiny Committee for Lincolnshire.

That the Board's satisfaction be recorded with the planned work programme of:

- (a) the Adults and Community Wellbeing Scrutiny Committee; and
- (b) the Health Scrutiny Committee for Lincolnshire.

54 OVERVIEW AND SCRUTINY MANAGEMENT BOARD WORK PROGRAMME

Members were advised that this item was for information only.

It was noted that at the meeting on the 28th October 2021, there were two additional pre-decision items which had been added to the agenda which were the Fleet Management Accident Service and Decision to award Lincolnshire County Council's Mobile Voice and Data Services Contract.

55 INVITATION TO JOIN A GEOLOGICAL DISPOSAL FACILITY WORKING GROUP IN EASTERN LINCOLNSHIRE

Members were advised that this item was for information only. However, the Chairman of the Environment and Economy Scrutiny Committee informed the Board that the recommendations had been supported by the Committee. He was pleased to report that there had been positive engagement with the campaign group before the meeting and a representative had been invited to speak at the meeting. The campaign group was disappointed with the support of the Committee but thankful that the Council had allowed engagement on the matter.

56 COVID-19 UPDATE

Members were advised that this item was for information only.

Following discussion on the report, the following points were noted:

- The rate of Covid-19 in Lincolnshire's schools remained stable, however there had been a spike in the total number of Covid-19 cases in South Lincolnshire. Fortunately, the increase in cases had not translated into more people becoming seriously ill or dying from Covid-19, with the most serious cases being from those who were unvaccinated.
- Covid-19 had caused considerable disruption to schools, although this had improved as a result of policy changes. The situation within schools remained difficult but manageable.
- The Board emphasised the importance of continued communication of the 'hands, face, space' message.
- There was an assumption that the virus would eventually become a similar model to the flu virus in the UK. It was likely that Covid-19 would be something that the

country would manage for the foreseeable future, with the virus being more prominent in winter months.

- There was likely to be around a 50% take up in the vaccination of 12-15 year olds.
- It was expected that the Council would return to 'normal' by Summer 2022. In line with the Council's Smarter Working Policy, employees would return to a hybrid system of working. The programme would suggest that employees worked from an office space for two days a week and from home three days a week, subject to the needs of particular service areas. Employees were still being encouraged to work from home where possible at the current time.

The meeting closed at 11.55 am



Open Report on behalf of Andrew Crookham, Executive Director – Resources

Report to:	Overview and Scrutiny Management Board
Date:	28 October 2021
Subject:	Health and Safety Annual Report 2020-21

Summary:

This report gives an overview of key achievements, activities and statistics across all Directorates related to Lincolnshire County Council's (LCC) compliance and implementation of Health and Safety legislation and its statutory duties.

Actions Required:

The Overview and Scrutiny Management Board is invited to seek assurance and comment on the contents of the Health and Safety Annual Report 2020-21.

1. Background

1.1 Annual Report

The annual report covers the period between April 2020 and March 2021 and highlights actions undertaken to ensure our statutory requirements, under health and safety legislation, are met and gives a level of assurance within key areas of compliance. This year's report covers the significant and key actions taken by LCC in response to COVID-19 and the restrictions, laws and guidance implemented by the UK Government.

The final report is published on the Council's website and is split into five sections:

- Key Results
- COVID response
- Employee Wellbeing
- Support the Business
- Key Actions
- Future Priorities

1.2 Areas of focus

- No enforcement action or intervention from the Health and Safety Executive (HSE). Several visits to LCC offices were undertaken to ensure COVID safe guidance was being implemented; HSE was happy with our controls and no enforcement action was taken.
- Despite COVID restrictions, LCC employees still completed over 5000 Health and Safety (H&S) related courses.
- Development of various COVID related guidance documents, which included a COVID toolkit to assist both managers and employees with ensuring a COVID safe working environment.
- The introduction of mystery shoppers and digital audits to gain assurance that our COVID safe controls were being successfully implemented across open buildings.
- Establishing a Health and Safety Committee following a formal request from Unions.
- Our Schools Health and Safety self-assessment achieved a 100% returned rate for the third year running despite the impact of COVID lockdown and closure.
- No dangerous occurrence that required reporting to the HSE under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR).

1.3 Items to note

EVOSAFE Incident reporting system

The technical issues that prevented us from fully implementing the new EVOSAFE incident reporting system were resolved and at the end of 2020 we introduced the new EVOSAFE on-line incident reporting system. This improved system now allows employees to record “near misses” and “dangerous occurrences”, helping us to identify potential trends or patterns and take action to reduce the risk of future injury or loss.

Home Working

The lockdown in March 2020 resulted in the majority of staff working from home. To assist staff with creating a safe working environment at home, guidance documents were produced along with a new on-line home working assessment toolkit to ensure LCC continued compliance with its legal duties under the Display Screen Equipment regulations.

Personal Protective Equipment (PPE)

Early in the pandemic an audit had identified issues around the response to PPE and the root causes of non-compliant purchasing. To resolve these issues and ensure the supply of suitable and sufficient PPE to our frontline key workers, a centralised approved suppliers list was established. The purchasing of PPE is now managed by the Commercial Team. Public Health is responsible for quality and Business Support oversees the distribution to employees. To evaluate the implementation of this process, a management survey was undertaken confirming its successful implementation.

2. Conclusion

The Board is invited to seek assurance and comment on the contents of the Health and Safety Annual Report 2020-21 attached at Appendix A.

3. Consultation

a) Risks and Impact Analysis

See Health and Safety Annual Report – Appendix 3.

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Health and Safety Annual Report 2020-21

5. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Fraser Shooter who can be contacted on 07768 102433 or by e-mail at fraser.shooter@lincolnshire.gov.uk.

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Health & Safety

Annual Report 2020-21



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Appendix 1 - Our Objectives

Appendix 2 - Accidents and Incident Statistics

Appendix 3 - Our Risks

Executive Summary

Welcome to the Council's annual Health and Safety report for 2020/21.

Covering the first twelve months of the Covid-19 pandemic, like many of our other current annual reports, 2020/21 has been a year like no other.

Regular readers of this annual report will know that we recognise that good health and safety management supports the delivery of our services to the people of Lincolnshire. The benefits of maintaining a healthy and safe working environment for all our employees, service users, visitors and contractors is an essential element in the delivery of an effective and efficient council.

This approach has been no more evident as we have risen to the various challenges that the pandemic has presented us, whether that has been ensuring safe and effective workplaces to continue vital frontline service delivery or ensuring the sound transition from office to home based working.

This has been emphasised by a continued strong relationship and feedback from the Health and Safety Executive (HSE), in particular with our response to providing COVID safe workplaces, but also continuing our record of no enforcement or intervention actions from them.

Despite the challenges of the pandemic, developments in our general approach to managing Health and Safety have continued apace with full rollout of the EVOSAFE system, improvements in fire training take up and strengthened working across the council's working groups being just a few highlights from the year.



Andrew Crookham
Executive Director – Resources



Cllr Mark Whittington

Key Results

This corporate update report provides a summary of the Health and Safety activities for 2020-21 and gives assurance on how well the Council manages its Health and Safety risks.



We are pleased to report there were **no occasions** where the HSE took enforcement action. Including all COVID related spot checks on “COVID safe” working environments, including several schools.



Despite the impact of COVID and the restriction on classroom/face to face training, LCC continued to recognise the importance of health and safety training; with **over 5,000 individual Health & Safety courses completed** via our e-learning system.



The development of a manager COVID toolkit, allowed all relevant and ever changing government guidance into one single location, this was updated weekly making it easier for managers to stay compliant and ensure COVID safe working environments



The introduction of mystery shoppers and digital audits to monitor the effectiveness of our COVID safe control measures within our open LCC buildings confirmed the effectiveness of our controls and where required identified areas for improvement.



Establishment and continued development of the Health & Safety Committee. With more Trade Union representatives attending the meetings, this has helped to improve engagement with all involved on health and safety matters.



Despite COVID and the closure of schools for the third year running we achieved a **100%** return rate on the annual schools Health & Safety self assessment. Focusing on COVID, **100%** of schools confirmed an awareness of LCC and Government guidance, actions had been taken to reviewing risk assessment and COVID controls are directly monitored by Heads.

Key Results

“Home sweet home”

The lockdown in March 2020 resulted in the majority of staff working from home. To assist staff with creating a safe working environment at home, guidance documents were produced along with a new on-line home working assessment toolkit.

“Digital first”

With lockdown preventing physical audits taking place, alternative methods of delivering our service were developed. An on-line audit of Personal Protective Equipment (PPE) supply and availability was undertaken along with on-line audits of COVID compliance in schools and key worker buildings.

“Evolution of Safety”

At the end of 2020 we introduced the new EVOSAFE on-line incident reporting system. This improved system now allows employees to record “near misses” and “dangerous occurrences”. Helping us to identify potential trends or patterns and take action to reduce the risk of future injury or loss.

“One stop professionals”

The creation of the new LCC website allowed specific pages to be aimed at professionals. These pages incorporated our health and safety manual along with dedicated pages for COVID guidance, including the COVID toolkit and risk assessments to aid managers with compliance with government guidance.

Accident & Incidents Reported by Directorate Area

%* and ratio per 1000 employees**

0.75% /4:1000

Resources



5%/17:1000

Place



0.25%/5:1000

Commercial & Corp Services



2% /12:1000

Adults & Wellbeing



77% /46:1000
Children Services
(Inc. schools)



15% /67:1000***

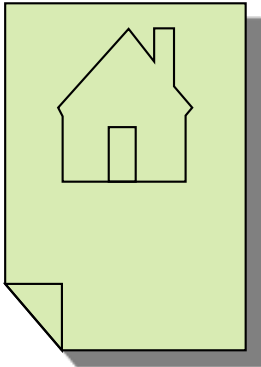
Fire & Rescue

* Percentage split of total reported accident/incidents

**1:1000 accident ratio rate = the number of accidents per 1000 employees

***Public Protection Team move from LFR to Resources in 2020-21

COVID Response



Home Working

At the end of March 2020 the Government announced that everyone had to remain at home to help in the fight against the spread of COVID. This resulted in thousands of our staff having to work from home and a requirement for us to ensure this can be done safely. To support this, a significant amount of information, guidance and communication was developed to assist staff with the initial set-up of an emergency workstations at home and then the longer term home working solution that was safe and compliant. The Council also introduced a £100 grant per employee to purchase essential equipment.

Personal Protective Equipment (PPE)

Early in the pandemic an audit had identified issues around the response to PPE and the root causes of non-compliant purchasing. To resolve these issues and ensure the supply of suitable and sufficient PPE to our front line key workers, a centralised approved suppliers list was established. The purchasing of PPE is now managed by the Commercial Team. Public Health are responsible for quality and Business Support oversee the distribution to employees. To evaluate the implementation of this process a management survey was undertaken confirming it successful implementation.

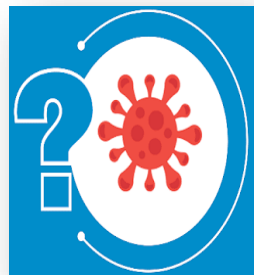


Building Safety

To ensure the safety of those key workers who continued to work from our buildings throughout the pandemic individual risk assessments were undertaken on each building. These highlighted the various control measures being implemented and uploaded onto SharePoint for all employees to access. To monitor the implementation “mystery shoppers” and an on-line audits were introduced, which gave assurance the control measures were being followed and “COVID safe” working environment had been achieved.

Vulnerable Employees

Certain groups in society faced an increased risk from COVID and additional guidance and controls were introduced to protect these individuals. In the initial stages employees who fell within any of these groups were instructed to remain isolated and work from home. As lockdown was eased specific guidance was developed outlining the controls measures for employees and the requirements placed on management to undertake an individual risk assessment for any employee within these groups who needed to return to the office – outlining the specific controls to reduce the risks faced by these individuals.



Health and Safety Executive (HSE)

During the pandemic the Government tasked the HSE to undertake both physical spot inspections of workplaces and phone interviews to confirm employers where abiding by the COVID safe workplace guidance. The HSE have undertaken several inspections at open LCC buildings and schools, all receiving positive feedback.

Health, Safety & Wellbeing

Dedicated Health & Wellbeing Information

Initially health and wellbeing information was set up on the Council's COVID pages on the intranet. This has now been moved to the new HR Hub, signposting to national online resources such as MIND, Rethink and Every Mind Matters. A number of **Workforce Matters Bulletins** were also developed and communicated covering topics such as *Coping with Change*, *Financial Issues*, *Relationship issues*, *working from Home*, *Remote Working*, *Leadership and Wellbeing during winter*.



Mental Health Support

- Circus Of Life ran Resilience Workshops, with employees receiving 4x half day sessions and managers 2x half days.
- Mindfulness Workshops – Motivational Mondays and Wind Down Fridays
- Lincs2LEarn Resilience and Stress Awareness Courses
- Agreement to introduce Mental Health First Aiders within LCC – 98x applications were received for 45x places, with training commencing in 2021.

Physical Health

Promotion of One You Lincolnshire(OYL) – providing health and lifestyle support and advice on topics such as diet, fitness, smoking cessation and alcohol reduction.



Workout Wednesday lunchtime sessions – desk based exercises provided by OYL.



Emergency Planning & Business Continuity Service

Work on the upgrade of the County Emergency Centre was finally completed. There was some delay due to availability of IT equipment, due to increased demand but during the whole 3 year project the Emergency Planning & Business Continuity Team were able to operate out of the building. A new reception has also been created that has enabled a controlled environment to be created for those entering the building.

Waddington Fire & Rescue Training Centre

An all new health and safety management system has been developed. The new system was designed and developed to work on a digital platform creating a one stop shop for safety management at the training centre. This will improve the accessibility of important information along with ensuring that guidance is consistent, maintained, relevant and always up to date.



Contamination of Fire & Rescue PPE

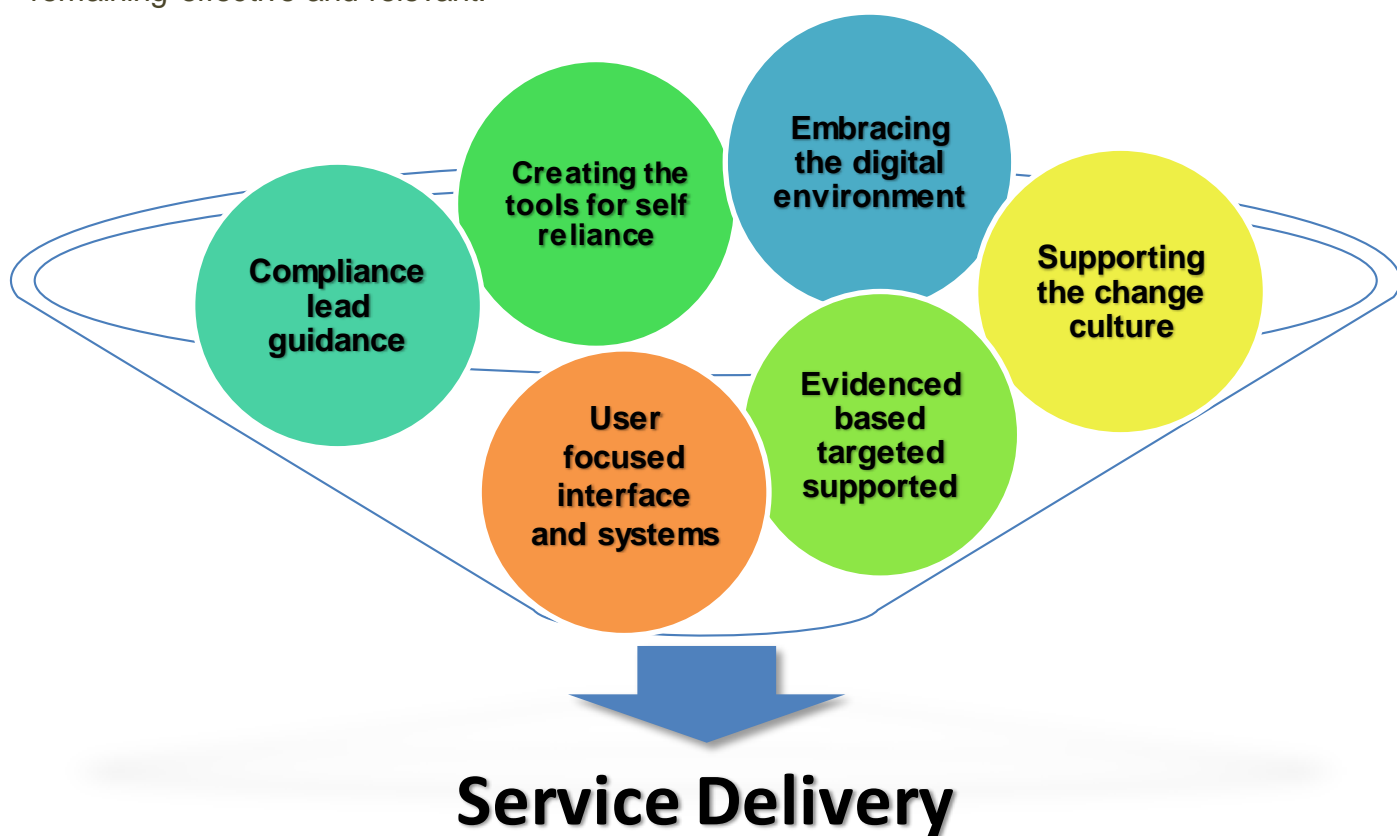
Work continues to implement additional controls to reduce cross contamination of PPE within fire stations following a recent Fire Brigades Union study. Improved “dirty” PPE storage at 38 stations located away from crew muster points and clean cab policy have been introduced, where “dirty” kit is stored in sealed bags before entering appliance.

What is the new normal?

The effects of COVID, the national restrictions and the ever changing government guidance has impacted on the working environment and the way in which our employees work more than any other factor in a generation and a number of these changes are here to stay. To enable us to meet these changes to the working environment, the culture and the way we work but to also remain compliant, the methods used to provide health and safety support services must be able to quickly and effectively change to keep pace while still remaining effective and relevant.

To ensure we are prepared and ready for the new challenges ahead, we have been reviewing our current methods of service delivery, reviewing their effectiveness to enable us to identify a strategy for the future of health and safety service delivery in a Smarter Working environment.

The strategy for future health & safety service delivery includes:



Aligning to the corporate plan

The development of a more remote delivery strategy has been designed to support the key aims of the corporate plan. This strategy helps to improve the flexibility of service delivery but also agile enough to meet any changes in the future along with a heavy focus on changing the culture to one that's more person centric with self responsibility, ownership and accountability playing a leading role. This will be supported with forward thinking guidance and tools that allows people to achieve a strong and positive health and safety culture which is the foundation to creating a working environment where employees want to work, feel valued and be safe.



Key Actions



The Council has appropriate systems and processes in place to ensure good Health & Safety management is maintained. We are satisfied that these work well, however; there is always room for continuous improvement.

Our focus over the past several years included the following areas:

What we have done

Actions Identified/Undertaken	Progress
<p>Digital Incident reporting system Development and roll-out of a new EVOSAFE on-line incident reporting system to improve information gathering, corporate oversight and evaluation.</p>	<p>Completed</p>
<p>Digital Health and Safety Auditing Although we had already identified the need and benefits of developing a digital process, COVID accelerated the need for a digital approach. We've introduced an on-line PPE and COVID compliance audit process and continue to work with MS teams to develop wide-ranging digital audits.</p>	<p>On-going</p>
<p>Compliance Officer Roles To provide support to managers, give advice and have corporate oversight on building related compliance requirements, Property Services successfully appointed a Compliance Officer and Facilities Management Officer.</p>	<p>Completed</p>
<p>Health and Safety Staff Survey As part of the introduction of corporate health and safety KPI's, Children's Services developed an on-line staff survey to gather relevant information on the implementation of the 21-22 KPI's and their performance. This survey is now being used as a foundation for a corporate wide staff survey on KPI performance.</p>	<p>On-going</p>
<p>Introduction of a new "Home Worker" DSE assessment* Due to the government lockdown and employees having to work from home we needed to develop and introduce a new DSE workplace assessment. Using our new SHINE on-line assessment system, we developed a series of key questions designed to evaluate the home working environment and also areas where improvements are required. Since its introduction in September 2020 over 2000 individual assessments have been completed and 12,000+ actions taken to reduce risks and improve home workstations for our employees.</p>	<p>Completed</p>

* The Display Screen Equipment (DSE) regulations require employees to undertake a workstation assessment when they are working from either a new work station or there been significant changes

Future Priorities



The Council has appropriate systems and processes in place to ensure good Health & Safety management is maintained. We are satisfied that these generally work well,

however there is always room for improvement. Our focus for 2021/22 includes the following areas:

Key Activity	Lead Officer/Team	Time Scales
The development of introduction of a all new digital Health & Safety Hub. A single point of access for all managers and employees to access information, guidance and tools.	The Corporate Health and Safety Team	From June 2021 to March 2022
Using MS teams to develop a digital health and safety audit process.	The Corporate Health and Safety Team	May 2021
Developing and Implementing a new “smarter working” workplace DSE assessment to ensure the smarter working project is compliant with the requirement of the DSE regulations.	The Smarter Working Group and The Corporate Health and Safety Team	From July 2021
Review of the current G6 – Consulting with Employees on Health & Safety that ensure compliance with the 1977 regulations - but doesn't create additional red tape.	Corporate Health and Safety Team & Unions Representatives & Management	From April 2021
Transforming the current Managing Safely in Lincolnshire course into a blended learning experience, using digital tools, interactive system and face to face training.	Corporate Health and Safety Team	Aug 2021

Appendix I

Our Objectives

The Council recognises that good health and safety management supports the delivery of our services to the people of Lincolnshire.

We are committed to providing and maintaining a healthy and safe working environment for all our employees – ensuring that their work does not adversely affect the health and safety of others, such as service users, visitors and contractors.

To achieve this, we have the following key objectives:

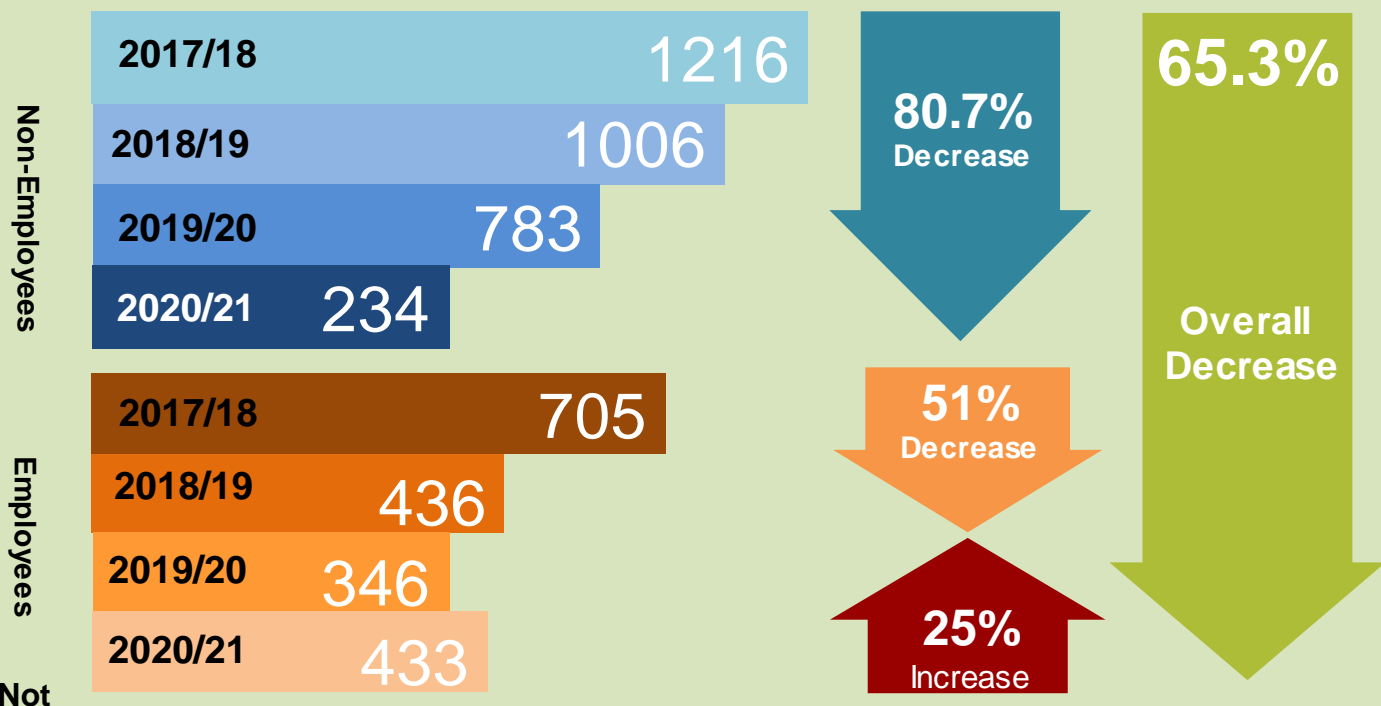
- to comply with the requirements of relevant legislation;
- to identify hazards (the potential for harm), assess risks (the likelihood of that harm being realised) and manage those risks;
- to ensure that all employees (and others as appropriate) are adequately informed of the identified risks and, where appropriate, receive instruction, training and supervision;
- to consult with employees' representatives on health and safety matters;
- to provide and maintain safe and healthy premises and work environment;
- to ensure that employees are competent to do their tasks, by providing training where necessary;
- to ensure that contractors are competent to manage the health and safety aspects of their work;
- to maintain appropriate health and safety management systems and arrangements and;
- to monitor and review the effectiveness of the safety management systems and arrangements and, where appropriate, implement improvements.



Appendix 2

Accidents & Incidents

Accidents / incidents reported




11% increase within Children’s residential home incidents during lockdown
 Related to low level contact from services users i.e. unintended arm movement resulted in no/minor injury.

Services closing as a result of COVID lockdowns results in incidents rates falling i.e. schools closures
72% reduction in non-employee incidents within Children’s



31% increase in “minor” LFR incidents reported
63% increase in Slip, Trip, Falls, but 70% of all minor incident required “no medical treatment”

The closure of Day Centres in the initial COVID lockdown resulted in significant reduction on employee incident reports
73% reduced in employee incident reports in Adult & Community Wellbeing


Appendix 3 - Our Risks

Health and Safety Risks

The table below highlights some of the biggest health and safety risks the Council faces:

Risk	Mitigating Actions	Inherent Risk Rating	Level of Assurance
Failure to notify the HSE of RIDDOR-reportable incidents / injuries within the regulated timescales	<ul style="list-style-type: none"> Policy and guidance to be reviewed. New IT system to be installed with automated messages. New process to be incorporated within Managers Health & Safety training 	Amber	Substantial
Inadequate Health & Safety knowledge/ understanding within middle and senior management	<ul style="list-style-type: none"> Revised Managing Safety in LCC course E-learning Managing Safety course Implementing KPI target on manager training 	Amber	Limited
Maintenance of effective governance arrangements	<ul style="list-style-type: none"> Corporate Steering Group Directorate Groups Revised TOR for Health & Safety Gov' structure 	Green/ Amber	Substantial
Enforcement action from the Health & Safety Executive against LCC	<ul style="list-style-type: none"> Reviewing policies/procedures Introduction of corporate training programme Provision of competent support/advice services RAG rated Directorate work plans 	Amber/ Red	Substantial
Enforcement action from the Health & Safety Executive against LCC's partners/contractors	<ul style="list-style-type: none"> Contractor Health & Safety evaluation Joint Partnership meetings Inspection & overview programmes Contractor handbook 	Amber	Substantial

Key

The Impact	Inherent Risk Rating	Assurance Rating
Enforcement Action / Prosecution Financial Costs – fines, claims Representational costs – bad press Harm to employees Harm to services users Impact on service delivery	High - very large fines, criminal prosecution, death or life changing injury, prohibition of services.	Low – minimal level of confidence over the design and operation of controls, performance or management of risk.
	Medium - significant fine, breaches of legislation, serious injury or harm improvement notices for service.	Limited - medium level of confidence over the design and operation of controls, performance or management of risk.
	Low - monitor and be aware, activity to mitigate the risk within existing service delivery plans / management arrangements.	Substantial - high level of confidence over the design and operation of controls, performance or management of risk.

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Open Report on behalf of Andrew Crookham, Executive Director - Resources

Report to:	Overview and Scrutiny Management Board
Date:	28 October 2021
Subject:	Scrutiny Committee Work Programmes: - <ul style="list-style-type: none">• Children and Young People Scrutiny Committee• Public Protection and Communities Scrutiny Committee

Summary:

As set out in the Council's constitution, a key role for this Board is monitoring the future work programmes of the other scrutiny committees. The role of the Board is to satisfy itself that it is content with each committee's work programme, rather than to discuss the detail of particular items listed in the work programme, as these discussions are appropriately held at the relevant meeting of the scrutiny committee.

This report focuses on the Children and Young People Scrutiny Committee and the Public Protection and Communities Scrutiny Committee and includes information on activity since June 2021.

Actions Required:

- (1) The Board is requested to determine whether it is satisfied with the activity undertaken since June 2021 by:
 - (a) the Children and Young People Scrutiny Committee; and
 - (b) the Public Protection and Communities Scrutiny Committee.

- (2) The Board is requested to determine whether it is satisfied with the planned work programme of:
 - (a) the Children and Young People Scrutiny Committee; and
 - (b) the Public Protection and Communities Scrutiny Committee.

1. Background

The Council's constitution includes in this Board's terms of reference the following two clauses: -

- To agree and monitor the ongoing overview and scrutiny work programme, in particular holding the chairmen and/or vice chairmen to account for their committee's work programme on a quarterly basis.
- To monitor and guide the activities of the other overview and scrutiny committees.

Children and Young People Scrutiny Committee and Public Protection and Communities Scrutiny Committee

So far in the new council term, the Children and Young People Scrutiny Committee has held four meetings and the Public Protection and Communities Scrutiny Committee has held two meetings. The key activities since June 2021 and the planned work programme of each committee are set out in Appendices A and B respectively. If members of the Board require further details on any item of previous activity, the full reports can be found on the County Council's website.

Committee Reporting Timetable

The table below sets out the planned reporting timetable until May 2022: -

Scrutiny Committee	Monitoring Date	Monitoring Date	Monitoring Date
Adults and Community Wellbeing	30 Sept 2021	16 Dec 2021	24 Mar 2022
Health			
Children and Young People	28 Oct 2021	27 Jan 2022	28 Apr 2022
Public Protection and Communities			
Environment and Economy	25 Nov 2021	24 Feb 2022	26 May 2022
Highways and Transport			
Flood and Water Management			

2. Conclusion

The Board is asked to consider whether it is satisfied with the previous activity and the planned work programmes of the Children and Young People Scrutiny Committee, and the Public Protection and Communities Scrutiny Committee.

3. Appendices – These are listed below: -

Appendix A	Children and Young People Scrutiny Committee – Activity and Planned Work
Appendix B	Public Protection and Communities Scrutiny Committee – Activity and Planned Work

4. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Tracy Johnson, Senior Scrutiny Officer, who can be contacted on 07552 253814, or via tracy.johnson@lincolnshire.gov.uk and Kiara Chatziioannou, Scrutiny Officer, who can be contacted on 07500 571868, or via kiara.chatziioannou@lincolnshire.gov.uk.

CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE

ACTIVITY REPORT

The Committee has met on four occasions: 25 June, 16 July, 3 September, and 15 October 2021. Full details on all the items considered at these meetings are available on the County Council's website:

<https://lincolnshire.moderngov.co.uk/ieListMeetings.aspx?Committeeld=124>

Set out below is a summary of the outcomes:

<i>25 June 2021</i>	
<i>Item</i>	<i>Summary of Outcomes</i>
1 Introduction to Children's Services	This item, containing an introductory presentation, was noted. The Committee was informed that three workshops would be arranged for July, each covering a different service area.
2 An Introduction to the Lincolnshire Safeguarding Children Partnership (LSCP)	This item, containing an introductory presentation, was noted. The Committee requested further information on junior online safety and what the LSCP's key messages were as part of the next update.
3 Extension to Best Start Lincolnshire: Early Years and Family Service Contract	The Committee recorded its unanimous support for a proposed decision to extend the Council's contract with the Pre-School Learning Alliance (trading name Early Years Alliance) for the Best Start Lincolnshire: Early Years and Family Service, for up to 12 months to 30 June 2023. The Committee also recorded additional comments for the Executive.

16 July 2021

<i>Item</i>		<i>Summary of Outcomes</i>
1	Service Level Performance against the Corporate Performance Framework - Quarter 4	<p>As part of its consideration, the Committee explored:</p> <ul style="list-style-type: none"> • the educational achievements as a result of the Covid-19 pandemic and the educational recovery in Lincolnshire's schools. • care leavers in suitable accommodation. • the impact the pandemic had on the achievement gap between pupils eligible for free school meals (FSM) and their non-FSM eligible peers nationally at Key Stage 4. The Committee requested further information on the participation of young people in the national tuition programme and summer schools which were being arranged. • the lack of data for juvenile first time offenders. The Committee requested some internal data be provided to monitor levels and have some assurances, in the absence of the Youth Justice Board data being available.
2	Proposals for Scrutiny Reviews	<p>The Committee agreed to put forward the following two topics for consideration by the Overview and Scrutiny Management Board on 30 September 2021: -</p> <ul style="list-style-type: none"> • Young Carers; and • Restoring Family Relationships.
3	Expansion of the Priory School, Spalding (Exempt Item)	<p>The Committee recorded its unanimous support for a proposed decision to expand the Priory School in Spalding.</p> <p>The Committee also recorded additional comments for the Leader of the Council (Executive Councillor for Resources, Communications and Commissioning).</p>
4	Expansion Of St Christopher's School, Lincoln (Exempt Item)	<p>The Committee recorded its unanimous support for a proposed decision to expand St Christopher's School in Lincoln.</p> <p>The Committee also recorded additional comments for the Leader of the Council (Executive Councillor for Resources, Communications and Commissioning).</p>

3 September 2021		
<i>Item</i>		<i>Summary of Outcomes</i>
1	High Needs Transformation Programme Update	The Committee was assured of the purpose and progress of the High Needs Transformation Programme.
2	Children in Care Transformation Programme Update	The Committee was assured of the purpose and progress of the Children in Care Transformation Programme. Visits to the Customer Service Centre (CSC) will be arranged for members of the Committee.
3	Family Adoption Links - Regional Adoption Agency Progress Update	The Committee was assured of the progress of the Regional Adoption Agency since its establishment in October 2020.
4	Service Level Performance against the Corporate Performance Framework - Quarter 1	As part of its consideration, the Committee explored: <ul style="list-style-type: none"> • the lack of data for the two juvenile offending measures as it was still being validated. This was circulated to members after the Committee meeting. • how frequent the targets and tolerances for the measures were reviewed. • the impact of Covid-19 on the court system. The Committee was pleased to see that those measures involving the courts were exceeding their targets.

15 October 2021		
<i>Item</i>		<i>Summary of Outcomes</i>
1	Update on the Building Communities of Specialist Provision; Together in Lincolnshire Strategy	The Committee was satisfied with the progress made in Year 3 of implementation, and will receive an update on Year 4 of implementation in October 2022. A progress update on the SEND Learning Platform will be considered in April 2022 and visits will be arranged to the special schools when appropriate. The Committee congratulated all staff involved in the project for the outstanding progress made despite the pandemic.

15 October 2021		
<i>Item</i>		<i>Summary of Outcomes</i>
2	Corporate Parenting Responsibilities	This item, containing an introductory presentation, was noted. A report will be brought to a future meeting setting out what the Council's corporate parenting responsibilities are and the Council's response, and identifying where there are any service gaps.
3	Children's Services Annual Statutory Complaints Report 2020-21	The Committee reviewed the annual complaints report for 2020/21 and noted the low numbers of complaints that were upheld or partially upheld. The Committee recommended that future reports should also include information on the number of compliments received by staff in Children's Social Care.

PLANNED WORK

Set out below are the items planned for future meetings of the Committee, up to April 2022.

19 November 2021		
<i>Item</i>	<i>Contributor</i>	<i>Notes</i>
Restorative Practice - Lincolnshire Joint Diversionary Panels (JDP)	Andy Cook, Service Manager - Future4Me/ Youth Offending Dr Sue Bond-Taylor, University of Lincoln Superintendent Mark Kirwan, Lincolnshire Police Tony Pryce, JDP Coordinator	This report will set out the key findings of the evaluation of the Joint Diversionary Panel undertaken by Dr Sue Bond-Taylor from the University of Lincoln. The evaluation was commissioned by the Office of the Lincolnshire Police and Crime Commissioner and the Safer Lincolnshire Partnership.

19 November 2021		
<i>Item</i>	<i>Contributor</i>	<i>Notes</i>
Children in Care Transformation - Residential Estate Expansion Programme	Tara Jones, Head of Service - Children in Care Transformation	The Executive Councillor for Children's Services, Community Safety and Procurement is due to make a decision on the residential estate expansion programme between 22 and 30 November 2021. This is in relation to the Children in Care Transformation Programme.
Wickenby Children's Home	Dave Pennington, Head of Property Development Matthew Stapleton, Senior Project Manager, Corporate Property	The Executive Councillor for People Management, Legal and Corporate Property is due to make a decision on Wickenby Children's Home between 22 and 30 November 2021. This is in relation to the Children in Care Transformation Programme.
Spalding Academy Basic Need Project	Dave Pennington, Head of Property Development Matthew Stapleton, Senior Project Manager, Corporate Property	The Executive Councillor for People Management, Legal and Corporate Property is due to make a decision on the Spalding Academy Basic Need expansion project between 22 and 30 November 2021.

19 November 2021		
<i>Item</i>	<i>Contributor</i>	<i>Notes</i>
Stamford Welland Academy Basic Need Project	Dave Pennington, Head of Property Development Matthew Stapleton, Senior Project Manager, Corporate Property	The Executive Councillor for People Management, Legal and Corporate Property is due to make a decision on the Stamford Welland Academy Basic Need expansion project between 22 and 30 November 2021.
Service Level Performance against the Corporate Performance Framework – Quarter 2	Jo Kavanagh, Assistant Director – Early Help	This is the quarterly performance report.

14 January 2022		
<i>Item</i>	<i>Contributor</i>	<i>Notes</i>
Council Budget 2022/23	Heather Sandy, Executive Director – Children's Services	The views of the Committee will be sought on the budget proposals for Children's Services
Schools Funding Update 2022/23 - Mainstream Schools	Mark Popplewell, Head of Finance – Children's	The Executive Councillor for Children's Services, Community Safety and Procurement may need to make a decision on school funding for mainstream schools for 2022/23. This item is to be confirmed.
Director of Public Health Annual Report 2021	Derek Ward, Director of Public Health Andy Fox, Consultant in Public Health	This is a requirement each year for Directors of Public Health. This item enables the Committee to consider the annual report for 2021 which will be on Children's Health.

14 January 2022		
<i>Item</i>	<i>Contributor</i>	<i>Notes</i>
School Improvement – Covid-19 Response	Jo Kavanagh, Assistant Director – Early Help Martin Smith, Assistant Director - Education	This item enables the Committee to consider the work being undertaken to improve standards in schools and early years in response to Covid-19.
Children Missing Out on Education Annual Report 2020/21	Jill Chandar-Nair, Inclusion and Attendance Manager	This is the annual update report on children missing out on education.
The expansion of St Lawrence School, Horncastle (Exempt Item)	Dave Pennington, Head of Property Development	The Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) is due to make a decision on expanding St Lawrence School in Horncastle between 24 and 28 January 2022. This relates to the Building Communities of Specialist Provision Strategy.

4 March 2022		
<i>Item</i>	<i>Contributor</i>	<i>Notes</i>
Service Level Performance against the Corporate Performance Framework – Quarter 3	Jo Kavanagh, Assistant Director – Early Help	This is the quarterly performance report.
Lincolnshire Local Authority School Performance 2020-21	Martin Smith, Assistant Director - Education	This is the annual update report on school performance and Ofsted outcomes.

4 March 2022		
<i>Item</i>	<i>Contributor</i>	<i>Notes</i>
Sustainable Modes of Transport to School (SMOTS) Action Plan Update	Mark Rainey, Commissioning Manager - Commercial	This item enables the Committee to consider an update on the SMOTS action plan and what has been implemented to date.

22 April 2022		
<i>Item</i>	<i>Contributor</i>	<i>Notes</i>
Lincolnshire Safeguarding Children Partnership (LSCP) Update	Chris Cook, Chair of LSCP Stacey Waller, LSCP Manager	This is the annual update report from the Partnership.
SEND Learning Platform	Sheridan Dodsworth, Head of SEND	This item enables the Committee to consider the progress of the SEND Learning Platform.

Other Potential Items

- Inclusive Lincolnshire Strategy – Policy Review
- Corporate Parenting Responsibilities – Lincolnshire County Council's Response

PUBLIC PROTECTION AND COMMUNITIES SCRUTINY COMMITTEE

ACTIVITY

The Public Protection and Communities Scrutiny Committee has met on two occasions in the new Council term: 27 July and 21 September 2021. Full detail on these items is available on the County Council's website:

<https://lincolnshire.moderngov.co.uk/ieListMeetings.aspx?Committeeld=551>

In addition, an informal meeting was held on 15 June 2021 to receive introductory presentations to the different service areas.

Set out below is a summary of the outcomes:

27 July 2021	
<i>Item</i>	<i>Summary of Outcomes</i>
1	<p>Service Level Performance Reporting against the Performance Framework 2020-2021 – Quarter 4</p> <p>As part of its consideration, the Committee explored:</p> <ul style="list-style-type: none"> • the complexities surrounding domestic abuse; • arrangements in place enabling the continuity of support provided to libraries; • effects of Covid-19 and recovery measures to physical visits of heritage sites and the overall picture of Lincolnshire being a positive one; • mental health and wellbeing of communities and initiatives being undertaken; • flooding incidents reporting and also the impact of educational activities delivered by Lincolnshire Fire and Rescue (LFR); • impact of road conditions in relation to incidents which occurred in Quarter 4; and, • the use of average speed data as a measure of actual speed in rural areas.
2	<p>Community Strategy</p> <p>The Committee recorded its unanimous support for a proposed decision to adopt the Community Strategy 2021-2024.</p> <p>The Committee also recorded additional comments for the Executive.</p>

27 July 2021

<i>Item</i>		<i>Summary of Outcomes</i>
3	Performance of the Library Service Contract - Year Five Review Report	<p>As part of its consideration, the Committee explored:</p> <ul style="list-style-type: none"> • an update on the contract performance information for the fifth year of the out-sourced Library contract to Greenwich Leisure Ltd (GLL); • the steps taken by a new provider who had assumed responsibility of the Ermine Hub; and, • the importance of maintaining library services for the benefit of local communities.
4	Coroners Service Transformation Project	The Committee was advised on the transformation of the Coroners Service in terms of its working practices, IT and service offered to bereaved families. The service would continue with improvements overseen by the management team of the service and the Senior Coroner.
5	Proposed Submission to the Chief Coroner for the merger of the Lincolnshire and Grimsby and North Lincolnshire Coroners Areas	<p>The Committee recorded its unanimous support for a proposed decision for the submission of an agreed joint business case from Lincolnshire County Council, North Lincolnshire Council and North East Lincolnshire Council to the HM Chief Coroner.</p> <p>The Committee also recorded additional comments for the Executive Councillor: NHS Liaison, Community Engagement, Registration and Coroners.</p>
6	Proposals for Scrutiny Reviews	<p>The Committee agreed to put forward the following two topics for consideration by the Overview and Scrutiny Management Board on 30 September 2021: -</p> <ul style="list-style-type: none"> • Domestic Abuse as a result of the increased numbers of Domestic Abuse cases (male and female victims, as well as children); and • How the Council engaged with communities in the Community Strategy Consultation; and the lessons learned to improve engagement in the future.

27 July 2021	
<i>Item</i>	<i>Summary of Outcomes</i>
7 Update on the Response to Domestic Abuse in Lincolnshire	As part of its consideration, the Committee explored: <ul style="list-style-type: none"> • the impact of domestic abuse on children and young people; • identification of victims of domestic abuse, ease in reporting and access to support for victims; and, • support available to Council staff dealing with relevant cases.

21 September 2021	
<i>Item</i>	<i>Summary of Outcomes</i>
1 Service Level Performance Reporting against the Performance Framework 2021-2022 – Quarter 1	As part of its consideration, the Committee explored: <ul style="list-style-type: none"> • the Multi-Agency Risk Assessment Conference (MARAC) Plus trial; • the number of domestic abuse cases in Lincolnshire; • the association between number of dwellings being built and increase in dwelling fires; • the increase in numbers of deliberate primary and secondary fires; • the impact of the pandemic to visits to core libraries and mobile library services; • promotion of heritage services and history of sites across Lincolnshire; • the impact of the pandemic on Road Traffic Accidents (RTAs); • regulations governing the importing of food from abroad and inspections made to European supermarkets; • car boot sales visits by Trading Standards; • safety of counterfeit makeup products; and, • the contribution of Voluntary Centre Services (VCS) and the Lincolnshire Community & Voluntary Services (LVCS).
2 Future of the Heritage Service in Lincolnshire	The Committee was assured of the continuity of works towards delivering the recommendations approved by the Executive in September 2019.

21 September 2021		
<i>Item</i>		<i>Summary of Outcomes</i>
3	Lincolnshire Fire and Rescue (LFR) Technical Response Unit Refresh	The Committee recorded its unanimous support for a proposed decision to adopt the recommendations specified in the report for the update of LFR technical response capabilities. The Committee also recorded additional comments for the Executive.
4	Stay Safe Partnership Annual Update	The Committee was assured of the continuity of delivery of the 'Stay Safe' project and recorded additional comments to be passed on to the Executive Councillor.

PLANNED WORK

Set out below are the items planned for future meetings of the Committee, up to April 2022.

9 NOVEMBER 2021			
<i>Item</i>		<i>Contributor</i>	<i>Notes</i>
1	Lincolnshire Registration and Celebratory Service Annual Report	Sara Barry, Head of Safer Communities Julie Waller, Acting County Services Manager	This is the annual update on the Registration and Celebratory Services.
2	Community Hub Year 5 Update (2020-21)	Louise Egan, Library and Heritage Client Lead	The Committee will receive an update on Year 5 performance of the Community Hub.
3	Integrated Risk Management Plan (IRMP) 2020-2024 – Yearly Update	Mark Baxter, Chief Fire Officer	The Committee will receive the annual update for the IRMP 2020-2024.
SITTING AS THE CRIME AND DISORDER SCRUTINY COMMITTEE			
4	Section 17 Crime & Disorder Act. 1998 - Duty Update	Sara Barry, Head of Safer Communities	This is an annual duty update in line with Section 17.

14 DECEMBER 2021			
	<i>Item</i>	<i>Contributor</i>	<i>Notes</i>
1	Road Safety Partnership Annual Report	Steven Batchelor, LRSP Senior Manager	This is the annual update on the Lincolnshire Road Safety Partnership.
2	Fire and Rescue Statement of Assurance 2020-21	Mark Baxter, Chief Fire Officer	The Committee will receive the annual Statement of Assurance for LFR.
3	Safer Lincolnshire Partnership Review and Annual Update [incl. Safer Together Update]	Sara Barry, Head of Safer Communities Diane Coulson, Assistant Director - Public Protection	This is the annual update on the Safer Lincolnshire Partnership.
4	Service Level Performance Reporting against the Performance Framework 2021-2022 – Quarter 2	Diane Coulson, Assistant Director - Public Protection Nicole Hilton, Assistant Director - Communities Lee Sirdifield, Assistant Director - Corporate Mark Baxter, Chief Fire Officer Steven Batchelor, LRSP Senior Manager	This is the quarterly performance report.
5	Coroners Service Annual Report	Paul Smith, Acting Senior Coroner Sara Barry, Head of Safer Communities	This is the annual update on the Coronal Service.
SITTING AS THE CRIME AND DISORDER SCRUTINY COMMITTEE			
6	Serious and Organised Crime – Fraud and Modern Day Slavery	Vicky Salmon, Community Safety Strategy Coordinator- Lead for Serious and Organised Crime Clare Newborn, Community Safety Manager, Safer Communities	This is the annual update on serious and organised crime.

25 JANUARY 2022		
<i>Item</i>	<i>Contributor</i>	<i>Notes</i>
1 Revenue and Capital Budget Proposals 2022/23 Budget Scrutiny	Keith Noyland, Head of Finance - Communities	The views of the Committee will be sought on the budget proposals.
2 Trading Standards annual update	Sara Barry, Head of Safer Communities	This is the annual update on Trading Standards.

8 MARCH 2022		
<i>Item</i>	<i>Contributor</i>	<i>Notes</i>
1 Service Level Performance Reporting against the Performance Framework 2021-2022 – Quarter 3	Diane Coulson, Assistant Director - Public Protection Nicole Hilton, Assistant Director - Communities Lee Sirdifield, Assistant Director - Corporate Mark Baxter, Chief Fire Officer Steven Batchelor, LRSP Senior Manager	This is the quarterly performance report.
SITTING AS THE CRIME AND DISORDER SCRUTINY COMMITTEE		
2 Prevent Annual Update	Paul Drury, Prevent Officer Clare Newborn, Community Safety Manager, Safer Communities	This is the annual update on the Prevent agenda.

19 APRIL 2022		
<i>Item</i>	<i>Contributor</i>	<i>Notes</i>
1 TBA		

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Open Report on behalf of Andrew Crookham, Executive Director - Resources

Report to:	Overview and Scrutiny Management Board
Date:	28 October 2021
Subject:	Overview and Scrutiny Management Board Work Programme

Summary:

This item informs the Board of its current work programme for 2021/22.

Actions Required:

This item is for information only.

1. Background

Work Programme

The current version of the work programme for the Overview and Scrutiny Management Board is set out in Appendix A.

Executive Forward Plan

The Executive Forward Plan of key decisions is set out at Appendix B. This is background information for the Board to ensure that all key decisions are scrutinised by the relevant scrutiny committee.

2. Conclusion

This item is to inform the Overview and Scrutiny Management Board of its current work programme for 2021/22, which is attached at Appendix A to this report.

3. Consultation

a) Risks and Impact Analysis

Not Applicable

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Overview and Scrutiny Management Board – Work Programme
Appendix B	Forward Plan of Decisions

5. Background Papers

No background papers as defined in section 100D of the Local Government Act 1972 were relied upon in the writing of this report.

This report was written by Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, who can be contacted by e-mail at nigel.west@lincolnshire.gov.uk

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Each agenda includes the following standard items:

- Call-in (if required)
- Councillor Call for Action (if required)

28 October 2021		
Item	Contributor	Purpose
Approval to Award a Contract for Lincolnshire County Council's Mobile Voice and Data Services	John Wickens, Assistant Director - IMT and Enterprise Architecture Leanne Fotherby, Senior Commercial and Procurement Officer	Pre-Decision Scrutiny (Decision by Executive Councillor for Highways, Transport and IT between 1 – 5 November 2021)
Health and Safety Annual Report 2020-21	Fraser Shooter, Health and Safety Team Leader	Performance Scrutiny
Covid-19 Update	Michelle Andrews, Assistant Director – Corporate Recovery	Policy Development / Review
Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Children and Young People Scrutiny Committee • Public Protection and Communities Scrutiny Committee 	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

25 November 2021		
Item	Contributor	Purpose
Performance Reporting against the Corporate Plan Performance Framework 2021/22 – Quarters 1 and 2	Caroline Jackson, Head of Corporate Performance Jasmine Sodhi, Performance and Equalities Manager	Pre-Decision Scrutiny (Executive decision on 7 December 2021)
Revenue Budget Monitoring Report 2021/22 – Quarter 2 to 30 September 2021	Michelle Grady, Assistant Director - Strategic Finance	Pre-Decision Scrutiny (Executive decision on 7 December 2021)
Capital Budget Monitoring Report 2021/22 – Quarter 2 to 30 September 2021	Michelle Grady, Assistant Director - Strategic Finance	Pre-Decision Scrutiny (Executive decision on 7 December 2021)
Draft Infrastructure Funding Statement 2020/21	Brendan Gallagher, Principal Planning Officer – Infrastructure	Pre-Decision Scrutiny (Executive decision on 7 December 2021)
Performance of the Corporate Support Services Contract	Sophie Reeve, Assistant Director – Commercial Arnd Hobohm, Serco Contract Manager	Performance Scrutiny
Update on the Corporate Support Services Review	James Drury, Executive Director - Commercial Sophie Reeve, Assistant Director – Commercial John Wickens, Assistant Director - IMT and Enterprise Architecture	Policy Review
Treasury Management Performance 2021/22 - Quarter 2 to 30 September 2021	Karen Tonge, Treasury Manager	Performance Scrutiny
People Management Update Quarter 1	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny

25 November 2021		
Item	Contributor	Purpose
Covid-19 Update	Michelle Andrews, Assistant Director – Corporate Recovery	Policy Development / Review
Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Environment and Economy Scrutiny Committee • Highways and Transport Scrutiny Committee • Flood and Water Management Scrutiny Committee 	Cllr Ray Wootten, Chairman of Environment and Economy Scrutiny Committee Cllr Bob Adams, Chairman of Highways and Transport Scrutiny Committee Cllr Paul Skinner, Chairman of the Flood and Water Management Scrutiny Committee	Performance Scrutiny

16 December 2021		
Item	Contributor	Purpose
Insurance Strategy	Mandy Knowlton-Rayner, Insurance and Risk Lead	Pre-Decision Scrutiny (Leader Decision between 10 and 21 January 2022)
Transformation Programme Update	Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance Clare Rowley, Head of Transformation	Performance Scrutiny
Developer Contributions Scrutiny Review – First Monitoring Update of Action Plan	Justin Brown, Assistant Director – Growth Warren Peppard, Head of Development Management	Scrutiny Review Activity

16 December 2021		
Item	Contributor	Purpose
Business World ERP System Re-Design – Progress Report	Louisa Harvey, ERP System Delivery Manager, Business World Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance	Performance Scrutiny
Update on IMT Services <ul style="list-style-type: none"> • Data Services • Service KPI's & Service Issues 	Sue Cline, Head of Data Services and Business Intelligence Paul Elverstone, ICT Contracts and Licensing Officer	Performance Scrutiny
Covid-19 Update	Michelle Andrews, Assistant Director – Corporate Recovery	Policy Development / Review
Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Adults and Community Wellbeing Scrutiny Committee • Health Scrutiny Committee 	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

27 January 2022		
Item	Contributor	Purpose
Service Revenue and Capital Budget Proposals 2022/23	Keith Noyland, Head of Finance - Communities	Budget Scrutiny (Executive decision on 1 February 2022) (Council Decision on 18 February 2022)

27 January 2022		
Item	Contributor	Purpose
Council Budget 2022/23	Michelle Grady, Assistant Director - Strategic Finance	Budget Scrutiny (Executive decision on 1 February 2022) (Council Decision on 18 February 2022)
Establishment of the Legal Services Company – Review Report	David Coleman, Chief Legal Officer	Performance Scrutiny
Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Children and Young People Scrutiny Committee • Public Protection and Communities Scrutiny Committee 	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny
Information Only Items		
Local Transport Plan V	Vanessa Strange, Head of Infrastructure Investment Jason Copper, Transport and Growth Manager	(Executive decision on 1 February 2022) (Council Decision on 18 February 2022)

24 February 2022		
Item	Contributor	Purpose
Treasury Management Performance Quarter 3 to 31 December 2021	Karen Tonge, Treasury Manager	Performance Scrutiny

24 February 2022		
Item	Contributor	Purpose
Treasury Management Strategy Statement and Annual Investment Strategy 2022/23	Karen Tonge, Treasury Manager Chris Scott, Link Asset Services	Pre-Decision Scrutiny (Executive Councillor Decision TBC)
Performance Reporting against the Corporate Plan Performance Framework 2021/22 - Quarter 3	Caroline Jackson, Head of Corporate Performance Jasmine Sodhi, Performance and Equalities Manager	Pre-Decision Scrutiny (Executive decision on 1 March 2022)
Revenue Budget Monitoring Report 2021/22 – Quarter 3 to 31 December 2021	Michelle Grady, Assistant Director - Strategic Finance	Pre-Decision Scrutiny (Executive decision on 1 March 2022)
Capital Budget Monitoring Report 2021/22 – Quarter 3 to 31 December 2021	Michelle Grady, Assistant Director - Strategic Finance	Pre-Decision Scrutiny (Executive decision on 1 March 2022)
People Management Update Quarter 2	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Environment and Economy Scrutiny Committee • Highways and Transport Scrutiny Committee 	Cllr Ray Wootten, Chairman of Environment and Economy Scrutiny Committee Cllr Bob Adams, Chairman of Highways and Transport Scrutiny Committee	Performance Scrutiny

24 March 2022		
Item	Contributor	Purpose
Performance of the Corporate Support Services Contract	Sophie Reeve, Assistant Director – Commercial Arnd Hobohm, Serco Contract Manager	Performance Scrutiny
Update on the Corporate Support Services Review	James Drury, Executive Director - Commercial Sophie Reeve, Assistant Director – Commercial John Wickens, Assistant Director - IMT and Enterprise Architecture	Policy Review
Property Services Contract Year Six Report	Stuart Wright, Contract Manager - Corporate Property	Performance Scrutiny
Update on IMT Services - User Engagement and Project Portfolio	Donna Fryer, Head of Portfolio and Resources Allison Kapethanasis, ICT Business Relationship and User Engagement Manager	Performance Scrutiny
Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Adults and Community Wellbeing Scrutiny Committee • Health Scrutiny Committee 	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

28 April 2022		
Item	Contributor	Purpose
Transformation Programme Update	Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance Clare Rowley, Head of Transformation	Performance Scrutiny
Developer Contributions Scrutiny Review – Second Monitoring Update of Action Plan	Justin Brown, Assistant Director – Growth Warren Peppard, Head of Development Management	Scrutiny Review Activity
Overview and Scrutiny Annual Report 2021-22	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Performance Scrutiny
Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Children and Young People Scrutiny Committee • Public Protection and Communities Scrutiny Committee 	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

For more information about the work of the Overview and Scrutiny Management Board please contact Tracy Johnson, Senior Scrutiny Officer, by e-mail at Tracy.Johnson@lincolnshire.gov.uk

FORWARD PLAN OF KEY DECISIONS FROM 01 NOVEMBER 2021

PUBLISH DATE 1 OCTOBER 2021

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
1023034	Decision to award Lincolnshire County Council's Mobile Voice and Data Services Contract	Open	Executive Councillor: Highways, Transport and IT Between 1 Nov 2021 and 5 Nov 2021	Overview and Scrutiny Management Board	Reports	ICT Contracts and Licenses Officer E-mail: paul.elverstone@lincolnshire.gov.uk	All Divisions
1022916	Red Lion Square, Stamford	Open	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Executive Councillor: Highways, Transport and IT Between 2 Nov 2021 and 11 Nov 2021	Highways and Transport Scrutiny Committee	Reports	Senior Project Leader E-mail: charlotte.hughes@lincolnshire.gov.uk	Stamford East; Stamford West
1022785	Welton Extra Care Housing Scheme	Open	Executive 2 Nov 21	Adults and Community Wellbeing Scrutiny Committee	Reports	Senior Project Manager E-mail: emma.rowitt@lincolnshire.gov.uk	Welton Rural

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
1022291	Wickenby Children's Home	Open	Executive Councillor: People Management, Legal and Corporate Property Between 22 Nov 2021 and 30 Nov 2021	Children and Young People Scrutiny Committee	Reports	Senior Project Manager Tel: 01522 553807 E-mail: Matthew.Stapleton@lincolnshire.gov.uk	Ermine and Cathedral
1022290	Children in Care Transformation - Residential Estate Expansion Programme	Open	Executive Councillor: Children's Services, Community Safety and Procurement Between 22 Nov 2021 and 30 Nov 2021	Children and Young People Scrutiny Committee	Reports	Admissions and Education Provision Manager Tel: 01522 553535 E-mail: Matthew.Clayton@lincolnshire.gov.uk	All
1022920	The re-commissioning of the Carers Support Service	Open	Executive Councillor: Adult Care and Public Health Between 6 Dec 2021 and 15 Dec 2021	Adults and Community Wellbeing Scrutiny Committee	Reports	Commercial and Procurement Manager E-mail: Carl.Miller@lincolnshire.gov.uk	All
1022487	Flood and Coastal Resilience and Innovation Programme - submission of outline business case	Open	Executive 7 Dec 2021	Flood and Water Management Scrutiny Committee; Environment and Economy Scrutiny Committee; partner organisations; local communities	Reports	Head of Environment E-mail: David.Hickman@lincolnshire.gov.uk	Louth Wolds; Market Rasen Wolds; Metheringham Rural; North Wolds

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
1022177	Revenue Budget Monitoring Report 2021/22	Open	Executive 7 Dec 2021	Overview and Scrutiny Management Board	Reports	Assistant Director - Finance Tel: 01522 553235 E-mail: Michelle.Grady@lincolnshire.gov.uk	All
1022176	Capital Budget Monitoring Report 2021/22	Open	Executive 7 Dec 2021	Overview and Scrutiny Management Board	Reports	Assistant Director - Finance Tel: 01522 553235 E-mail: Michelle.Grady@lincolnshire.gov.uk	All
1021049	The Expansion of St Lawrence's School, Horncastle	Exempt	Leader of the Council (Executive Councillor: Resources and Communications) Between 24 Jan 2022 and 28 Jan 2022	Children and Young People Scrutiny Committee	Reports	Head of Property Development Email: Dave.Pennington@lincolnshire.gov.uk Programme Manager, Special Schools Strategy Email: Eileen.McMorrow@lincolnshire.gov.uk	Horncastle and the Keals
1022898	Local Transport Plan V	Open	Executive 1 Feb 2022	CLT / DLT internal key officers and a full statutory consultation Highways and Transport scrutiny Committee	Reports	Transport and Growth Manager Email: Jason.Copper@lincolnshire.gov.uk	All
1023033	Residential and Nursing Framework and Usual Costs	Open	Executive 1 Feb 2022	Survey and analysis of the local provider market for residential and nursing care.	Reports	Commercial and Procurement Manager E-mail: alexander.craig@lincolnshire.gov.uk	All Divisions
1022179	Revenue Budget Monitoring Report 2021/22	Open	Executive 1 Mar 2022	Overview and Scrutiny Management Board	Reports	Assistant Director - Finance Tel: 01522 553235 E-mail: Michelle.Grady@lincolnshire.gov.uk	All

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
1022178	Capital Budget Monitoring Report 2021/22	Open	Executive 1 Mar 2022	Overview and Scrutiny Management Board	Reports	Assistant Director - Finance Tel: 01522 553235 E-mail: Michelle.Grady@lincolnshire.gov.uk	All
1023006	LCC as the Local Transport Authority to 'make' an Enhanced Partnership Scheme and Plan	Open	Executive 1 Mar 2022	Operators; Public; District Councils; GLEP; Businesses; CLT; Highways and Transport Scrutiny Committee	Reports	Assistant Director - Communities E-mail: nicole.hilton@lincolnshire.gov.uk	All Divisions